

INDEPENDENT PUBLISHING INTERNSHIP: SIGLIO PRESS

Siglio is an independent press in the Hudson River Valley dedicated to publishing uncommon books that live at the intersection of art and literature. Siglio books defy categorization and ignite conversation: they are cross-disciplinary, hybrid works that subvert paradigms, reveal unexpected connections, rethink narrative forms, and thoroughly engage a reader's imagination and intellect. We believe that challenging work can be immensely appealing: our books are beautiful, affordable, and as much a pleasure to touch and hold as they are to read.

Required Commitment: Eight to sixteen hours per week for twelve or more weeks during the spring 2019 semester. This is an unpaid internship.

Responsibilities:

Depending on the timing and duration of the internship, students will have the opportunity to be intimately involved with or closely observe almost all aspects of independent publishing: editorial, production, marketing, distribution/sales. There is no photocopy machine, so be assured you will not be spending your day in front of it, nor will you be answering phones. In short, the intern will be directly assisting the publisher in virtually every endeavor. It is an excellent opportunity to see a small, publishing house in action, gain first-hand experience, as well as hone various skills that will be useful in a variety of fields.

Tasks may include:

- reading submissions, editorial research, copy-editing, proofing
- production tasks such as cataloguing and material organization
- gathering and managing information for a variety of databases
- assisting with marketing strategies, mailings, and materials
- researching, coordinating information, and conducting some maintenance for the website and other internet/social media presences
- any necessary, mundane activities

Qualifications:

- Keen interest in literature and visual arts; knowledge of 20th century avant-garde literary and arts movements helpful but not necessary
- Ability to focus, pay attention to detail, and willingness to revise
- Ability to learn and adapt quickly; flexibility; curiosity
- Highest command of English, including grammar and spelling
- Familiarity and high level of comfort with Macintosh computers
- Must have completed at least two full years of college.

Please note: Siglio is located in a rural area in the Hudson River Valley (about 40 minutes from Annandale-on-Hudson, 25 minutes from Hudson, and 15 minutes from Catskill or Athens), and there is no public transportation. Also, there are occasional boxes to lift.

To Apply:

- (1) Look at www.sigliopress.com and see if the press interests you.
- (2) Write a brief letter describing why and when you'd like to be an intern at Siglio, what you hope to gain from the experience, and what you have to offer.
- (3) Include a resumé or a brief description of previous work experience.
- (4) And, finally, make a list of a dozen books that excite you in some way.

We are currently accepting applications for the spring 2019 internship through January 4.

Send it to:

Lisa Pearson, publisher (at) sigliopress (dot) com.